

Record of Decisions of the Shadow Executive Committee Meeting Held on 26 January 2021

Item	Subject	Decision	Responsible Officer
04	Minutes of the meeting held on 5 January 2021	<p>RESOLVED: That the Shadow Executive:</p> <p>Approved the minutes of the meeting held on 5 January 2021.</p>	Paul Hanson
06	Transformation Director's Update	<p>RESOLVED: That the Shadow Executive:</p> <ul style="list-style-type: none"> <li>a) Noted the high level programme delivery status;</li> <li>b) Noted the update on change readiness;</li> <li>c) Noted the communication and engagement update; and</li> <li>d) Noted and approved the finance monitoring report.</li> </ul> <p>REASONS: The report sets out the progress being made to mobilise the revised programme approach ready for implementation. It includes the finance monitoring report, the approach to change management and an update on the current status of communication completed or underway in relation to the changes to the programme.</p> <p>ALTERNATIVE OPTIONS: The report is for information only.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	Jane Carr
07	Programme Change Requests	<p>RESOLVED: That the Shadow Executive:</p> <p>Approved the changes requested to the Blueprint as outlined at Appendix A.</p> <p>REASONS: The Blueprint was approved by the West Northants Shadow Executive on 22 September 2020. The changes were approved, in line with the agreed process, to ensure a clear governance and recording of any changes made to the Blueprint or to other aspects of the programme.</p> <p>ALTERNATIVE OPTIONS: The approved recommendations carried no significant risk. The changes to the Blueprint are designed to mitigate risks in ensuring services are safe and legal for Day 1.</p> <p>CONFLICT OF INTERESTS DECLARED AND</p>	Programme Leads

		DISPENSATIONS GRANTED: None.	
08	Local Council Tax Reduction Scheme 2021-2022	<p>RESOLVED: That the Shadow Executive:</p> <p>a) Noted the contents of this report and the previous report received by the Shadow Executive on 5 January 2021;</p> <p>b) Agreed, under 3.2.2 of the report, the following proposals:</p> <p>Proposal 1 - The minimum level of contribution was set at 20.0%;</p> <p>Proposal 2 -War widows and war disablement income to be disregarded;</p> <p>Proposal 3 - Removal of the family premium for new claims;</p> <p>Proposal 4 - Limit the child allowance to two children when assessing new claims;</p> <p>Proposal 5 - Apply a minimum level of income to those people who are self-employed;</p> <p>Proposal 6 - Harmonise the rates of non-dependant deduction to the prescribed amounts set by Government; and</p> <p>c) Granted delegated authority to the Section 151 Officer to make amendments as required to the Local Council Tax Reduction Regulations up to and including 31 January 2021 including the income uprating announced by MHCLG.</p> <p>REASONS: Currently in West Northamptonshire, each District and Borough has a different LCTRS that gives different levels of support to working age people. From April 2021 the current schemes will end, and a new scheme will need to be agreed.</p> <p>ALTERNATIVE OPTIONS: The LCTRS must be approved and in place by 31 January 2021. Prior to this, the authority must consult any precepting authority and any other persons who may have an interest in the scheme. The consultation process considered the full range of service users who may be impacted by the proposed changes and the proposals reflect the outcomes of this consultation.</p> <p>DECLARED AND DISPENSATIONS GRANTED: None.</p>	Martin Henry
09	Returning Officer Fees	<p>RESOLVED: That the Shadow Executive:</p> <p>a) Approved the Returning Officer fees</p>	Catherine Whitehead

		<p>contained within Appendix A; and</p> <p>b) Noted all other fees and charges within the Scale of Fees at Appendix A.</p> <p>REASONS: The Representation of the People Act 1983 requires the council to appoint an officer of the council to be the Returning Officer in local elections. It is a legislative requirement that the Returning Officer's expenditure in delivering an election is met by the council. A Northamptonshire wide Scale of Fees was approved to ensure a consistent and transparent approach to payments for administering elections within West Northamptonshire.</p> <p>ALTERNATIVE OPTIONS: Returning Officer fees vary throughout the country and there is not a standard approach or formula to determining them. The proposed fees were set out within the Scale of Fees at Appendix A. They were reached by consulting with the district councils within Northamptonshire, councils throughout the East Midlands and other councils of a similar electorate size to the new council.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: Anna Earnshaw, Chief Executive and Returning Officer, West Northamptonshire Council, declared a pecuniary interest in this item.</p>	
10	Highly Complex Autism Tender	<p>RESOLVED: That the Shadow Executive:</p> <p>Approved Delegated Authority to Katie Brown, Interim Director of Adult Social Services to give permission to proceed with the tender for complex autism services for autistic people over the age of 14 years.</p> <p>REASONS: This option aligns most closely to previous decisions relating to Adult Social Service routes to procurement where procurement of care and support services is necessary to meet unmet need. The future Council and customers will receive the maximum benefit from the option approved and the proposal was aligned to the Adult and Children's care transformation agenda.</p> <p>ALTERNATIVE OPTIONS: Proceeding with the Tender and Commissioning Framework responds to the extensive consultation and engagement period undertaken in 2018 in order to conclude the Northamptonshire Autism Strategy. The Framework and the commissioning objectives have been</p>	Anna Earnshaw

		<p>coproduced with autistic individuals and experts by experience and profession. The provision of Delegated Authority to Katie Brown will allow procurement to proceed with a single executive authority on behalf of the Councils. Delaying this procurement may prevent Key Partners from addressing system weaknesses in the council's ability to support very vulnerable autistic individuals with complex needs.</p> <p>CONFLICTS OF INTEREST DECLARED AND DISPENSATIONS GRANTED: None.</p>	
11	<p>Future Northants Task &amp; Finish Group Update, Transformation Task &amp; Finish Group</p>	<p>RESOLVED: That the Shadow Executive:</p> <ul style="list-style-type: none"> <li>a) Noted the content of the report; and</li> <li>b) Agreed to support the continuation of the work of the group to finalise the Transformation priorities and to agree joint priorities with the North Northamptonshire Transformation Task &amp; Finish Group.</li> </ul> <p>REASONS: The report is designed to inform the West Northamptonshire Shadow Executive of progress made by the Transformation Task and Finish Group and to recommend actions as listed below.</p> <p>ALTERNATIVE OPTIONS: The report is primarily for information purposes.</p> <p>CONFLICT OF INTERESTS DECLARED AND DISPENSATIONS GRANTED: None.</p>	Jane Carr

Date Issued: 29 January 2021